Memorandum of Understanding
Between
Fairfield - Suisun Unified School District
And
Fairfield-Suisun Unified Teachers Association

Re: Article 30 - Restructuring

In response to the COVID-19 related school closures, Fairfield-Suisun Unified School District (FSUSD) and Fairfield-Suisun Unified Teachers Association (FSUTA) find it mutually beneficial to modify specific language in Article 30 - Restructuring.

We agree to the following procedure and process for school sites seeking to Restructure for the 2020-2021 school year and which submit plans prior to June 12, 2020.

Restructuring plan(s) shall be written by the elected Site Representative(s) in conjunction with Site Administration.

Restructuring plans must contain a specific description of the plan as provided to the staff for review and instructional minutes/bell schedules. All other documentation except as outlined below is waived.

Any site without an elected Site Representative(s) or if elected Site Representatives are unavailable, Site Administration shall contact FSUTA who will appoint a FSUTA Executive Board member to act as the Site Representative.

Documentation of either an in person or virtual meeting is required and shall be submitted by the elected Site Representative(s). If a meeting has not taken place, the elected Site Representative(s) shall schedule a virtual meeting open to all unit members to review and discuss the plan. Site Administration will not attend this meeting.

Restructuring plan(s) and verified meeting notices will be submitted jointly to FSUTA President Nancy Dunn, and to the Assistant Superintendent of Human Resources Ken Whittemore. Plans and documentation must be received by Friday, May 8, 2020.

Once received, FSUTA President, Nancy Dunn, will create a google form to be used as an electronic ballot. Email addresses of respondents will be collected so this will not be a secret ballot. All responses will remain confidential except as shared with the FSUSD's designee during the final approval process.

Prior to the start of electronic voting, FSUTA will email all certificated staff at the site using their district emails to provide notification of the voting window. An electronic ballot (google form) will be sent to non-work email addresses on file with FSUTA for all eligible voters. This will be the only voting option to approve or deny the restructuring plan.

A plan must be approved by 65% of eligible voters, as described in Article 30, to pass. Eligible voters who do not vote during the voting window will be counted as a “no” vote.

All Restructuring plans receiving 65% approval by eligible voters will be reviewed by the FSUTA President and FSUSD designee for final review and approval of the plan. Elected Site Representative(s) and Site Administrator(s) will be contacted with questions or concerns and advised of the outcome.
All other provisions in Article 30 - Restructuring, remain status quo. The MOU is not precedent setting and will not be renewed.

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Nancy Dunn       Date
President
Fairfield-Suisun Unified Teachers Association

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Ken Whittemore      Date
Assistant Superintendent, Human Resources
Fairfield-Suisun Unified School District