

Proposal from FSUSD to F-SUTA
District-Wide Collaboration / Planning Days

The District and the Association agree that the implementation of District-wide Collaborative Planning Days is essential to the advancement of a productive educational environment. Both parties believe in using best practices in areas such as collaboration and use of formative data to inform and impact effective student instruction, to be delivered in a manner which promotes the consistent presence of the regular classroom teacher in the classroom with students.

As such the parties agree to the following:

New Section: Collaborative Planning Days

2019-2020:

1. During the 2019-2020 School year, Collaborative Planning, as agreed to through the District's current Restructuring Article shall be in effect.
2. All F-SUTA personnel are encouraged to collaborate with their colleagues, site administration, and attend professional development opportunities through the year.

2020-2021:

1. Collaborative Planning Days for the purpose of engaging in collegial processes among and with site and district administration is expected.
2. Time for Collaborative Planning will be set aside to occur once a week at all school sites.
3. Collaborative Planning Days will be implemented on Wednesdays at all school sites and locations, aside from the Fairfield-Suisun Adult School, and the Mary Bird Early Education Center.
4. The following model will be implemented:
 - a. One (1) collaborative planning day will be reserved for site administration use.
 - b. One (1) collaborative planning day will be reserved for a focus on District-wide Initiatives.
 - c. One (1) collaborative planning day will be reserved for teachers for collaboration and planning time.
 - d. One (1) collaborative planning day will be reserved for grade level/cross grade level/department collaboration and planning.
 - e. Should a fifth Wednesday occur in a month, the time is reserved to additional teacher collaboration.

5. A schedule of Collaborative Planning days for the school year, including a list of the dates reserved for District use, shall be sent to staffs during the first week of the school year.
6. There shall be no regularly scheduled meetings, such as IEP, SST, or staff meetings, during the time designated as teacher collaborative planning time
7. There shall be no school wide parent conferences during the teacher designated time unless agreed to by a majority of the site staff at the beginning of each year.
8. There shall be no regularly scheduled activities on site during collaborative planning time that would prevent on-duty site staff from participating in collaborative planning.