

Memorandum of Understanding  
Between  
Fairfield-Suisun Unified School District  
And  
Fairfield-Suisun Unified Teachers Association

June 2, 2014

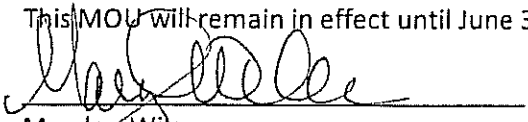
The Memorandum of Understanding (MOU) between the parties outlines an agreement to address our mutual interest in ensuring co-teaching at secondary sites is effective. The parties agree that beginning with the 2014-15 school year the following procedures and supports will be implemented.

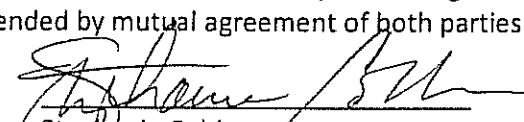
1. When making co-teaching assignments the site administrator will make reasonable efforts to pair general education and special education teachers who volunteer for co-teaching sections.
2. In the event a teacher is assigned a co-teaching assignment involuntarily, they may appeal to the Executive Director of Pupil Services or designee within the first ten (10) days of their teaching assignment.
3. An in-service day will be made available for co-teachers prior to the beginning of the school year. The day will consist of:
  - a. 3.5-hour professional development which will qualify for "buy-back credit" and
  - b. 3.5 hours of common planning for co-teaching teams which will be compensated at the curriculum rate.

Teachers are encouraged to attend this with their co-teaching partner(s).

4. Co-Teaching teams will have an observation of their co-teaching practice each semester with written feedback to the team. This observation information shall not be used as a part of teacher evaluations.
5. When making co-teaching assignments the site administrator will make reasonable efforts to pair general education and special education with a common preparation period.
6. All co-teacher partnerships (per section, as appropriate) will be allowed up to 5 hours of time beyond the work day, paid at the curriculum rate, per semester for the purpose of having common planning with their co-teaching partner. Part of the 5 hours may be used for the purpose of collaboration on grading/grading practices. In the event that a co-teaching partnership is not scheduled with a common preparation period, they shall be allocated an additional 5 hours per semester beyond the work day, paid at the curriculum rate.
7. In the event that a co-teaching team finds that they need additional planning time than available in number 6 above, the co-teaching team may request additional time through the site administrator who will work with the special education department to provide support.
8. Co-Teaching Teams shall share the teacher of record function in AERIES. This will require co-teachers to have an additional AERIES account for each co-teach partnership.
9. For the 2014-2015 school year only, formal observations, for the purpose of evaluation, shall occur only in sections where the evaluatee and evaluator mutually agree in writing to the observation.

This agreement shall not be considered precedential and shall not be viewed as status quo working conditions. This MOU will remain in effect until June 30, 2016 unless extended by mutual agreement of both parties.

  
Marylou Wilson  
Assistant Superintendent, Human Resources

  
Stephanie Cobb  
ESUTA Chief Negotiator

6/2/14  
Date

06-02-14  
Date